



Where childhood thrives, war does not.

Position Title	Senior Accountant
Location	War Child Canada Headquarters, Toronto (with current work from home arrangements)
Reporting	Controller
Contract	Permanent
Background	<p>War Child Canada is a registered Canadian charity based in Toronto that works to accelerate peace and disrupt the cycle of violence by investing in and empowering local communities to build brighter futures through comprehensive, evidence-informed programs that foster resilience, self-reliance, and self-determination.</p> <p>War Child is globally recognized for our grassroots, community-driven model of humanitarian action that's rooted in collaboration and entirely locally led. Over the years, we have developed a solid track record of long-term, sustainable impact supporting children and families living in areas dominated by conflict.</p> <p>War Child Canada works with some of the most vulnerable populations around the world and are leaders in developing and implementing programs specifically targeting and protecting children, women, and refugees living in the most complex humanitarian environments in Afghanistan, Democratic Republic of Congo, South Sudan, Sudan, Uganda and Yemen.</p>
Position summary	The Senior Accountant reports directly to the Controller and is a key member of the Finance team responsible for the day-to-day accounting, and monthly, quarterly, and annual financial reporting of War Child Canada's head office and global field operations. The Senior Accountant will also be responsible for participating in financial software implementations, and process improvements, ensuring compliance with War Child Canada policies, and internal controls and assisting with the budgeting and forecasting process.
Responsibilities	<p>Job Responsibility #1: Accounting & Reporting</p> <ul style="list-style-type: none"> • Prepare journal entries, account reconciliations and financial analysis to support the monthly close process • Maintain General Ledger accounts for global organization • Process Accounts Payable and related payments • Prepare monthly, quarterly, and annual internal and external reporting

	<ul style="list-style-type: none"> • Prepare various statutory filings such as T3010, HST/GST, Charity Tax rebate etc. • Assist the Controller with the external audit, project audits and tax receipting • Assist with cash management as required • Support the grants compliance and Country Office teams as needed <p>Job Responsibility #2: Other</p> <ul style="list-style-type: none"> • Assist with financial software implementation • Responsible for complying with policies and internal controls • Identify opportunities to improve processes and create efficiencies • Assist with the preparation of budgets and forecasts
Qualifications	<p>Education</p> <ul style="list-style-type: none"> • Degree in finance, accounting, business, public administration, or relevant subject • CPA designation required <p>Experience</p> <ul style="list-style-type: none"> • Minimum 3 years' work experience in a finance department/ and or audit firm <p>Knowledge and Technical Skills</p> <ul style="list-style-type: none"> • Understanding of Generally Accepted Accounting Principles including Accounting Standards for Not-for-Profits (ASNPO) or Accounting Standards for Private Enterprises (ASPE) • Experience with process improvement • Knowledge of CRA rules related to charities etc. would be considered an asset • Experience working with external auditors or in an audit firm • Ability to analyze financial data, with excellent analytical skills. • Excellent organizational skills and ability to work well under pressure to meet deadlines • Demonstrated experience in problem solving • Advanced level Excel skills and analytical skills • High attention to detail and accuracy • Experience with accounting software such as Netsuite, or Quickbooks considered an asset • Ability to roll up your sleeves to build and maintain functional areas of finance & accounting
Compensation	A highly competitive compensation package will be provided, commensurate with experience and qualifications.
Application process	<p>Interested applicants are invited to send a curriculum vitae and an accompanying cover letter electronically to:</p> <p>Email: jobs@warchild.ca</p> <p>Please ensure your application email has the subject heading of 'Senior Accountant – [insert your name]'</p>

	<p>Only those applicants selected for an interview will be notified. We regret we are unable to entertain phone calls. War Child Canada is an equal opportunity employer.</p> <p>War Child Canada is committed to providing a work environment in which all individuals are treated with respect and dignity. Final candidates will be vetted in accordance with War Child Canada's Child Safeguarding Policy and Prevention of Sexual Abuse and Exploitation Policy, including appropriate reference and security checks.</p> <p>War Child Canada is committed to providing an accessible workplace. For individuals with disabilities, accommodation is available upon request. Should you require accommodation at any stage of the selection process, please let us know. We will work with you to meet your needs.</p> <p>Candidates should be legally eligible to work in Canada. War Child Canada will not provide any relocation support.</p> <p>For more information about War Child Canada, please visit www.warchild.ca</p>
Deadline	Deadline for applications January 28, 2021